

END OF LIFE ISSUES

What the spouse/ family should know ?

(Before your departure)

1. Your will,
2. Birth Certificate
3. Pension papers, if superannuated
4. Marriage certificate if any
5. Property papers- House/ Flat ownership, Real Estate
6. Property Tax papers i.e. Municipal Tax papers, Land and Building Tax papers, Society Tax papers , etc.
7. Rent papers with all correspondence in connection with the same
8. Pending litigation papers
9. Court decisions, if any
10. Names of Legal Advisors and their telephone Nos. and addresses
11. Telephone files- first receipt indicating the security deposit
12. Deposit receipts of Gas connection indicating the security deposit
13. Deposit receipts of Electric meter and water connection with amount of security
14. Medical files with last reports
15. Passport, driving license , Identity card, election card
16. Income Tax and Wealth tax files
17. Policy files, LIC, GIC, Health, Medical, Fire Accident etc.
18. Motor car / scooter papers and car/scooter insurance
19. Bank account with details of each account, Name of the Banks etc.
20. Detail and keys of Bank Lockers with details of Bank and Locker numbers
21. Fixed Deposits should be held jointly to be operated by one of them. Details of maturity and receipt of interest should be clearly available
22. Cumulative Time Deposits in Post Office / Bank indicating details thereof.
23. Share certificates / Mutual funds- normally the same should be in joint name.
24. Any other matter of interest to your family